

# Back to School



**How we will ensure the safety and well-being of your child.**

# Introduction:

The thought of your child returning to school will undoubtedly be a cause for anxiety and concern. If your child has been with us in term 6, your child will be returning to a much fuller setting which may also be causing anxiety to build. Thank you for sharing the concerns you have so far. We encourage you to continue to do this whenever it is necessary. By working together, we can ensure that the transition from home or blended learning to being back in school is as smooth and safe as possible. What follows is a summary of the measures we are taking to ensure that your child stays safe and keeps others safe too.

# School routines

## Arrival at school:

- You should arrive at school at the following times:
  - Hampton -- 8.35am to 8.45am
  - Fairlawne – 8.45am to 8.55am
  - Tinley – 8.55am to 9.05am
- Please follow a one way system, entering Back Lane from Stumble Hill and exiting by heading down to and around the Common.
- Please do not park from the corner where Back Lane meets Stumble Hill up to the staff car park. This will be a DROP OFF ZONE.
- Where possible, use the DROP OFF ZONE—stay in the car and allow your child to exit onto the pavement where they will be seen to the lower gate by a member of staff.
- Should you wish to park, please use the layby opposite the Back Lane houses, **reversing into the space**. Queue at 2m intervals along the pavement from the lower gate along past the houses as shown by the cones) and keep your child with you. Please avoid bringing other children into the queue.
- We will supervise entry of pupils from the lower gate into their classrooms.

# In school routines:

- Children will be taught in class groups only.
- Class groups will not be able to mix and will stay in the same room or in the outdoor area with their class teacher and teaching assistant.
- Please provide all stationery that your child will need in a named container—this will not be shared.
- Children will also need a named water bottle and healthy snack.
- Children should wear full school uniform. PE kit will be needed on a Tuesday and Thursday – this should be washed over the weekend.
- On arrival, pupils will be asked to wash their hands after hanging up their bags.
- They will have a designated table and chair which will not change whilst they are in school. Children will be sat less than 2 metres apart but all tables will face the front to lower the risk of transmission of Covid-19.
- Toilet visits will be timetabled and supervised where possible and only 2 people will use the toilet at any one time.
- If visiting on site or speaking at length to staff on the gate, face masks must be worn by all parents.

# Break time and Lunch time:

- Break times and lunchtimes will take place together but each class will play in a separate area separated by tape
- School meals will be available to all children in year R to year 2 plus children eligible for free school meals. These will be eaten on a rota system in the school hall, with cleaning of tables between each class group. Please help your child to practise cutting their own food to limit the adult assistance they will need.
- Packed lunches will be eaten in class spaces or outside – please ensure these remain healthy and filling and include easy to open packaging and cutlery where required.

## End of the day:

Tinley: 3.00pm to 3.10pm

Hampton: 3.10pm to 3.20pm

Fairlawne: 3.20pm to 3.30pm

- Promptly at the above times, please collect your child by waiting in the drop-off zone or park as for the morning, queuing at 2m intervals along the path on Back Lane from the lower gate down towards Stumble Hill (as shown by the cones). Please adhere to the new one way system, reversing into the layby if parking there.
- Children will be walked down to the lower gate and asked to wait in a spaced out line before being handed over to you.
- Please return to your car as quickly as you are able.

# Learning and Wellbeing

As well as ensuring the physical safety of your child, our priority will remain focused on their mental health as well as their continued learning. We will spend time listening and adapting lessons, gathering evidence to decide how much of the prior year's curriculum needs to be caught up on before moving forward. The curriculum will be carefully planned to ensure that your child feels safe and protected as well as supported, and where necessary challenged, to make academic gains. We will also use the evidence we gather in the first weeks of term to decide which children will benefit from extra small group or 1:1 tuition.

# Contingency Planning

- Over the coming months, there will always be the chance that part or all of our school will need to close.
- Teachers will quickly provide planning and resources for you to use at home with your child. It will be important that these days at home are used to develop learning so that the time lost is minimised and to ensure that all children are at similar points when they return so that the whole class can move forward together. Please stay in touch and ask for the support you need.
- Termly pupil wellbeing appointments will be available via Teams if you would like to talk things through with your child's class teacher. Formal consultations will not take place until January. At anytime in between, please do get in touch if you have any concerns or need further advice.
- Homework moving forward may look different; we hope to tailor tasks and resources more carefully for individuals. This will develop once we ascertain the learning needs in September.

# Cleaning and Hygiene

- Children will be asked to wash their hands regularly but specifically on arrival in school, when moving from one room to another, after being outside, before and after eating, and after they cough or sneeze.
- Desks, chairs, door handles, light switches, and any used resources will be cleaned every lunch time. Taps, toilet handles, toilet seats and door locks will be cleaned hourly in the first instance.
- The school will be cleaned during each lunch break and each evening.
- All soft furnishings and resources that cannot be cleaned or safely 'quarantined' have been removed from use.
- Teachers will have access to hand gel and cleaning products should surfaces need cleaning during the school day.
- Extra cleaning will occur where a suspected case of COVID-19 occurs, and the person affected will be asked to wait in a safe space until they can return home.
- All staff and pupils will have access to COVID-19 testing. Staff and pupils presenting with symptoms should remain at home and await a test and its results. Should a test return as positive, we will consult with Kent health and NHS Test and Trace to determine next steps for the school community.

# What you can do to help

We appreciate that school will not feel 'normal' for some time. We will spend time explaining the information above to the children and will endeavour to be honest and clear whilst maintaining a nurturing, caring, safe and stimulating environment. If you need support at any time in helping your child to adapt, please do not hesitate to contact us.

Please help us by discussing what to expect with your child, going through the expectations in the pupil presentation in particular.

Please adhere to all government guidelines outside of school in order to lower the risk of contracting and passing COVID-19 into our community.