

SHIPBOURNE SCHOOL

Part of the Bourne Partnership

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Head of School

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Dear Parents,

After a short and speedy term, we are now looking ahead to term 4 and have reached the half way point of the school year. Yesterday, we were visited by our school improvement advisor who confirmed what a great job all our staff and pupils are doing. We do anticipate a visit from Ofsted before the end of the year, so please complete Parent View here if you haven't recently: <https://parentview.ofsted.gov.uk/login?destination=/give-your-views/survey/13512>. Thank you to those of you who have already completed the survey and provided such positive and supportive feedback. Don't forget that all curriculum information and termly plans can be found on our school website, and that attendance at our parent forums, coffee mornings and open events will support you in getting to know more about what your child is learning and how they getting on as well as developing your understanding of key focus areas for the school. Class learning updates are now also available on the Class Dojo Class Story. We hope that you have successfully signed up to this app where you will also see the points that your child has earned in connection with our school values, golden rules and specific class focus areas. Please only use the messaging facility on Class Dojo to share home achievements. The school office email or face to face discussions should continue to be used for any questions or queries. Given that photos on the class and school stories contain photos of other pupils, we ask that account information is not shared beyond parents and that photos are not saved or shared via any social media or other online platforms.

Last week you will all have received an invitation to Mrs Leafe's retirement afternoon tea. There is no need for school families to RSVP by email, but I will leave a sign-up sheet out after half term so that you can let us know if you plan to stay and how many people you will be bringing. As you will also now know, Mr Rule, our Executive Head Teacher, will also be retiring at Easter. Plans are being made for an event to mark this occasion, the details of which I will share as soon as I have them. With his retirement, the Bourne Partnership have agreed not to replace the Executive Head teacher but both Hadlow and Shipbourne Schools will each move from having a Head of School, to a Head Teacher. All schools are legally required to have a substantive (permanent/full time) Head Teacher in position, hence the need to adapt the staffing structure, albeit very subtly. As per the letter sent earlier this week, an **internal recruitment** process has been agreed with the Local Authority and will commence shortly, with the firm intention to appoint mid-March ready for a seamless transition of leadership.

Over half term, please once again ensure that all uniform, PE kit and stationery is present and clearly named. Lost equipment and clothing causes regular disruption to learning and your help to avoid this is greatly appreciated. Thank you also for your help in getting pupils to school more promptly this term. A reminder that all pupils should be on the playground by the time the bell rings at 8.45am, so please aim to be parked just before this time to give pupils time to walk up the path. We also appreciate prompt collection at the end of the day as teachers often have meetings to attend and it is hard for pupils left waiting once their friends have left for the day. On Friday, attendance data, including any late minutes, will be sent home for each pupil. Attendance above 95% is really positive with anything below 90% a cause for concern as this means that at least 10% of learning has been missed. A separate letter will be sent where we have ongoing concerns, in line with our attendance policy. Our attendance as a school remains above national average and a representative from the LEA who recently visited recognised this achievement so thank you for making this a reality.

Yours faithfully,
Mrs T Daters
Head of School

Term 3 and 4 dates:**Fairlawne swimming:** 26th February, 11th March, 25th March**Hampton swimming:** 19th February, 4th March, 18th MarchNB. No Lightning Squad or clubs except Breakfast Club week beginning 25th March.

Thursday 22 nd February	Hampton Class Rocks Day led by Andrew Berry
Friday 23 rd February	Whole school yoga
Tuesday 27 th February	Fairlawne Class visit to Tunbridge Wells Mosque – please consent here: https://forms.office.com/Pages/ResponsePage.aspx?id=NsfkL7uUgEynJt24TqUCUFpvgETsdZlPjioGDhj7Ez1URFFCvExSR1Q2SDZYSkFPWVJIOExLSDQxNi4u
Wb. 4 th March	Year 4/5 CAT online testing; Book Week
Thursday 7 th March	Dress up as a favourite book character
Wednesday 13 th March	Fairlawne to Greenwich Observatory by minibus – pay £7 and consent via Parentmail
Friday 15 th March	Comic Relief Red Nose Day – dress up in red and/or fun outfits for donation via Parentmail
Wb. 18 th March	Assessment week
Tuesday 19 th March	Parent Forum at 2.00pm then Open Classrooms from 2.30pm to 3.30pm
Friday 22 nd March	PTA Easter Egg Hunt and Disco to 5pm – please pay £7 by Parentmail
Tuesday 26 th March	Easter Service at 2pm at St Giles' with 3pm pick up from Church
Wednesday 27 th March	Fairlawne to Frameless Gallery (Marblearch, London) from Tonbridge Station at 9.15am to 9.25am – please pay £13 and consent via Parentmail
Thursday 28 th March	End of Term 4; Mrs Leafe's Retirement Party from 12.30pm; pupils may leave from 1.30pm but party will continue all afternoon (pupils supervised by parents/carers)

Term 5 and 5 dates:**Fairlawne swimming:** 22nd April, 20th May, 10th June, 24th June, 8th July**Hampton swimming:** 15th April, 29th April, 13th May, 17th June, 1st July, 15th July

Monday 15 th April	Start of Term 5; no clubs until 22 nd April
Thursday 18 th April	Tinley Class visit to Mote Farm - lambing
Friday 19 th April	Sublime Science Workshops
Wb 22 nd April	Parent meetings
Thursday 2 nd May	Year 3 / 4 to Living Land at Detling Showground by minibus
Wb. 13 th May	KS2 SATS week
Friday 17 th May	PTA Own Clothes Day for bric-a-brac/gifts
Wednesday 22 nd May	PTA Committee Meeting and fete prep at 7.30pm
Friday 24 th May	PTA Own Clothes Day for cuddly toys; whole school yoga; end of term 5; PTA stay and play from 2.30pm to 4pm (parents expected for all pupils by 3.15pm at the latest)
Monday 3 rd June	INSET – school closed to pupils
Tuesday 4 th June	Term 6 begins
Friday 7 th June	PTA Own Clothes Day for jars filled with sweets
Wb 10 th June	Year 4 times table check; Year 1 phonics screening
Wednesday 12 th June	Year 3-6 to The Lion King (already paid)
Thursday 13 th June	Open classrooms from 9am followed by Parent Forum at 9.45am
Friday 14 th June	PTA Own Clothes Day for bottles of alcohol or soft drinks
Saturday 15 th June	PTA Summer Fete 11am to 2pm
Wb. 17 th June	Assessment week
Wednesday 26 th June	Fairlawne RSE day
Friday 5 th July	Sports Morning on The Common from 9.30am
Tuesday 9 th July	Year R/1/5 Teddy Bears' Picnic
Friday 12 th July	Whole school yoga; end of year reports sent home
Wb. 8 th or 15 th July (TBC)	Fairlawne Production Week
Wb. 15 th July	No clubs except Breakfast Club
Tuesday 16 th July	Year 6 bus trip to Tonbridge
Wednesday 17 th July	Whole school inflatable fun and ice cream day
Thursday 18 th July	Whole school trip
Friday 19 th July	Leavers' Service 11.30am at St Giles' followed by family picnic on The Common; pupils may leave from 1.15pm