

**Shipbourne Primary School  
Parent Teacher Association  
Registered Charity No. 1094459**

**ANNUAL GENERAL MEETING**

**11<sup>th</sup> February 2026**

**To be held in the School Hall at 7.30pm**

**AGENDA**

**Ordinary Business**

- 1] Apologies for absence
- 2] Minutes of the last committee meeting.
- 3] Matters arising from the Minutes
- 4] Chair's Report for 2025/2026
- 5] Treasurer's Report for the year ending 31/12/25 and confirmation that accounts are sent to Charity Commission annually.
- 6] Constitution Agreement and Election of Officers and Trustees of the Committee

Chair  
Secretary  
Treasurer  
Ordinary Committee members

**Special Business**

- 7) Policy ratification
- 8] Events for this academic year
- 9) School spending wish list for this academic year
- 10) Dates for committee meetings

**Any Other Business**

- 9] Other business