

**Shipbourne Primary School**

**Parent Teacher Association Registered Charity No. 1094459**

**Easter Disco and Summer Fete Planning**

**10<sup>th</sup> March 2026**

**Present** – Terri Daters, Holly Crowhurst, Yoshi Clark, Alison Brown, Anri Martis, Sophie Osman, Emily Allen, Juliet Martin, Joanna Corcoran, Felicity Hayton-Vernet, Fran Kamupira.

**Apologies** – Helen Wright, Lorraine Walton, Victoria Harbour, Sara Groves, Mike Hilder.

Disco date- Wednesday 1<sup>st</sup> April, 2.30pm egg hunt starts, 3.15pm disco starts, 5pm finish.  
Set up from 1.45pm.

Current volunteers for the disco:

Face paints- Anri and Felicity. Possibly Helen if needed.

Tattoos- Lorraine plus another volunteer.

Pizza cooking- Yoshi to do this in the large ovens at her workplace

Cake and Sweet Stall- Alison

Disco supervision- Sophie, Holly Crowhurst

Pizza has been agreed as the food choice this year to make a change. It was decided to offer only Margarita pizza to avoid over complicating with choice.

It was also decided not to offer carrot and cucumber sticks for ease and to avoid waste.

The food for the disco noted on Dojo needs to be changed from hotdogs to pizza.

Yoshi and Sophie are to go shopping for the Easter eggs on Monday 16<sup>th</sup> March.

Parents to look at pizza in the shops when they are out to check sizes and prices and see what pizzas will offer the best value for money.

Nicola has 4 kilos of sweets to donate for the sweetie bags.

Alison to check whether she has enough paper sweet bags left from last year.

Juliet, Alison and Nicola to arrange a date to make the sweetie bags.

Felicity to arrive at 2.10pm with the face paints to set up.

The laminated Easter eggs need to be found. Need to ask Holly if she has them.

Yoshi has volunteered to make any new eggs needed for pupils that have joined us since last years' hunt. Terri to give Yoshi a list of pupils.

It was agreed not to offer glowsticks this year for environmental and safety reasons.

Agreed cost of items at the disco-

Sweetie bags- 50p

Cakes- 50p

Tattoos- 50p

Face paints- £1

Pupils allowed to bring £5 spending money.

Just water will be offered in terms of drinks.

## **Action points**

- Change food description to pizza on Dojo
- Confirm volunteer list and ensure we have enough volunteers
- Check pizza prices and sizes in supermarket and confirm choice. Decide who will purchase and when.
- Easter eggs to be purchased on the 16<sup>th</sup>
- Alison to check if she has sweetie bags
- Date to be confirmed to make sweetie bags
- Ask Holly if she has laminated eggs
- Terri to give Yoshi the list of current pupils
- Yoshi to make up extra laminated eggs

## **Fundraising ideas**

Emily had 2 fundraising ideas for the school. The first being Your School Lottery. A gambling licence would be needed for this. Would the licence for the fete raffle cover this? Alison to check.

The second idea is The Small Change Challenge. An empty 2 litre bottle is placed in each classroom.

The first class to fill their bottle with loose change wins a prize eg. extra playtime.

Victoria Harbour has a coin counter which can be used at the end of the collection.

Would the idea be successful given that people rarely use cash now and may not have change at home?

We also discussed Easyfundraising. A scheme to which the PTA is already registered, but which hasn't been used or advertised to parents for a long time. Parents could be reminded of this easy way to raise money for the school.

These ideas are to be discussed with Terri.

## **Summer Fete**

Terri will organise Estate Agents boards for the advertising of the fete.

Felicity stated that facepainting hasn't been very popular at the fete the past couple of years. She suggested offering something else instead of or alongside the facepainting stall.

Perhaps hair braiding/hair wraps.

Sophie noted that Hadlow school had an external stall holder offering hair wraps. Sophie to ask Mrs Batley how much they charged external stall holders for a pitch with a mind to potentially booking this stall holder for our fete.

Emily suggested a chocolate tombola. This is very popular in other schools. However, is it possible with the warm temperatures in summer? Could this stall be held in the cool of the Fairlawne classroom?

If this were agreed the sweetie jar donation day could be changed to a chocolate donation and sweetie jar donation day.

## **Activities needing booking-**

Fire engine- Holly to book

Crockery smash- need to discuss with Brendon

Usborne books to be contacted- cost of £20 for the pitch as last year

Kids stalls- do any children want to hold stalls this year? Cost of £10 per pitch.

Kens trains- Holly to contact?

More advertising for the fete, especially around the village was suggested for this year to try to pull more of the local community in.

Given the current climate in America it was suggested that a change of theme from the 4<sup>th</sup> July America theme to something else might be appropriate.

A hippy, Summer music festival theme was popular amongst those present. Sophie to discuss this with Terri.

Yoshi to talk to Mike to see if he is willing to donate strawberries this year.

A candy floss stall was suggested. Members present to check the price of candy floss tubs in the shops to see if this would be viable.

The plant stall was a popular stall and a free way to make money. Terri to be asked if she can put a note on Dojo soon so parents/family/friends have time to get growing.

Dave Bevan and Mike Hilder to be asked if they will run the BBQ.

The lottery licence for the raffle and the risk assessment need looking into.

### **Action points**

- Sophie to talk with Terri about fundraising ideas-Your School Lottery, The Small Change Challenge and Easyfundraising.
- Alison to look into the gambling Licence for this.
- Sophie to talk to Mrs Batley re the hair wrap stall holder and how much Hadlow charged her.
- Sophie to run the idea past Terri.
- Holly to book fire engine.
- Holly to contact Ken re train stall or pass details to Sophie.
- Usborne Books to be contacted
- Crockery smash to be discussed with Brendan
- Sophie to discuss a change of theme with Terri
- Yoshi to contact Mike re strawberries
- Candy floss tub prices to be checked in the shops
- Terri to be asked to put a note on Dojo re growing plants for the fete
- Dave Bevan and Mike Hilder to be asked if they will run the BBQ.
- Alison to look into Lottery Licence and risk assessment
- Holly to send Alison last years' risk assessment